

XII. RULES OF CONDUCT

1. Purpose. The Board of Directors is responsible for establishing the rules for public behavior in the Library that are necessary to:
 - (A) promote a safe environment for library customers, employees and volunteers;
 - (B) protect the rights of individuals to use library materials, facilities, services and websites;
 - (C) create an environment that is conducive for library employees and volunteers to conduct library business without interference;
 - (D) encourage the use of buildings, materials, services and websites by the greatest number of individuals; and
 - (E) safeguard library property and facilities from harm.

Library employees shall bring to an individual's attention any act which violates these Rules of Conduct. The individual shall be asked to change the problem behavior to conform to the Rules of Conduct. If such change in behavior is not made, that individual shall be asked to leave the Library property. Failure to leave when asked may result in law enforcement being called and a charge of criminal trespass.

2. Rules. The following behaviors are prohibited by the Rules of Conduct:
 - (A) Attire
 - (i) Not wearing shoes, shirt, and/or other appropriate attire while in the Library.
 - (B) Personal Space and Belongings
 - (i) Monopolizing the use of Library spaces without intent to engage with Library services or to the exclusion of other patrons' access to Library services.
 - (ii) Bringing excessive personal belongings or large personal items into the Library including, but not limited to, furniture, equipment, and wheeled vehicles.
 - (iii) Leaving personal items unattended.
 - (C) Children

- (i) Leaving a child under six (6) years of age unattended by a responsible, non-library employee. (See also Unattended Child Policy – 2.17).

(D) Use of Library Premises

- (i) Creating excessive and disturbing noise whether by personal actions or devices.
- (ii) Using obscene or abusive gestures or language.
- (iii) Displaying profanity, sexually explicit graphics or other sites that violate community standards as set forth in the U.S. Code Sec. 1460 of Title 18 and U.S. Code Sec. 2256 of Title 18.
- (iv) Bringing alcoholic beverages or illegal substances onto Library property.
- (v) Eating anywhere other than designated areas within the Library.
- (vi) Drinking from a container without a secured lid while in public areas of the Library.
- (vii) Sleeping anywhere on library premises, if six years or older.
- (viii) Improperly using Library furniture, equipment or material.
- (ix) Selling and/or soliciting for any purpose, legal or illegal.
- (x) Distributing or posting printed materials/literature that has not been approved by the Library.
- (xi) Smoking or vaping on Library property.
- (xii) Taking Library materials into restrooms.
- (xiii) Using the Library restroom to bathe, shave or launder clothes.
- (xiv) Engaging in unsafe behavior on Library premises.
- (xv) Bringing animals of any kind into the Library other than those which qualify as service animals under the Americans with Disabilities Act and are performing a specific job or task while in the Library or those animals with adequate liability insurance featured in a Library program.

- (xvi) Photographing or recording Sandusky Library patrons or staff without their permission or notification.

(E) Illegal Activity

- (i) Intentionally damaging, destroying, or stealing any library property, patron's property, or employee's property.
- (ii) Possessing weapons or replicas of firearms, dangerous ordinance, explosive devices (including fireworks) or other items that a reasonable person would consider to be dangerous to themselves or others in a public library environment.
- (iii) Brandishing or using knives or other items in an unsafe manner that could reasonably result in person injury or property damage.
- (iv) Possessing, using or actively distributing drugs or alcohol.
- (v) Fighting, physical abuse or assault.
- (vi) Using the internet for unlawful purposes as defined by federal, state and local laws.
- (vii) Engaging in any acts of conduct which are prohibited by federal, state, or local laws.