

Responsibilities of Sandusky Library Board Members

Sandusky Library Board members are appointed to five-year terms (or to fill an unexpired term) and have the following responsibilities:

Policy Making

Assist in establishing policies which are essential for the orderly operation of the library.

Administration

Hire the library director and the clerk-treasurer. Follow library's progress and problems through director's reports, personal use of the library and feedback from the public.

Budget

Scrutinize any preliminary budget, make necessary changes and officially adopt the Budget Request and the Annual Appropriation. Secure sufficient revenues for effective library services

Board Meetings

Attend and participate in all regular and special meetings.
Regular meetings: Third Tuesday of every month.
Committee meetings: Eight to ten times per year minimum.

Public Relations

Become a visible and accessible representative of the Sandusky Library.

Planning for the Library's Growth

Set goals and adopt short and long-range plans for library's growth. Set priorities and decide on ways to successfully implement plans.